



**Octavius®**

**OCTAVIUS TEA & INDUSTRIES LTD**

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### Proceedings of 36<sup>th</sup> Annual General Meeting of the Company

The 36<sup>th</sup> Annual General Meeting ('AGM') of **OCTAVIUS PLANTATIONS LIMITED** was held on Wednesday, December 30, 2020 at 12:30 P.M. through video conferencing/ other Audio Visual Means in compliance with the provisions of the Companies Act, 2013 and relevant circulars issued by the Ministry of Corporate Affairs and SEBI from time to time.

The Following dignitaries were present:

#### **Directors Present:**

1. Raj Kumar Jain, Chairman and WholeTime Director
2. Sajjan Kumar Deora, Director of the Company
3. Anjana Jain, Director of the Company
4. Nalini Jain, Director of the Company

#### **In attendance**

Mohit Chauhan, Company Secretary and Compliance Officer

Nagraj Mramachandra Rao, Chief Financial Officer

Mrs. Anu Malhotra of M/s Anu Malhotra and Associates, Company Secretaries, Scrutinizer

#### **Members Present**

In Person (including representatives): 6

Mr. Mohit Chauhan, Company Secretary and compliance officer of the company welcomed all the members attending the Annual General Meeting. He introduced the members regarding the procedure to ask questions during the meeting.

Mr. Raj Kumar Jain, Chairman and Whole Time Director of the Company, chaired the meeting, welcomed all the members attending the Annual General Meeting. The requisite quorum being present, the meeting was called open and started the formal proceedings. He further introduced all the dignitaries attending the Annual General Meeting.

Thereafter he asked Mr. Mohit Chauhan, Company Secretary and Compliance officer to take the meeting forward for regulatory matters, he then greeted members and with their permission took the Notice convening the Annual General Meeting, the Director's Report and the Audited Financial Statements for the financial year ended 31<sup>st</sup> March, 2020 as read. He informed the members that there were two qualifications in the Statutory Auditors Report and there was no qualification in the secretarial auditors report. He read out the management reply on the statutory auditor's comments.

He further informed the members that the Company had provided remote e-voting facility to the members to cast their vote on AGM agenda items and the e-voting started on Sunday 27<sup>th</sup> December, 2020 at 10:00 A.M. and concluded on Tuesday 29<sup>th</sup> December, 2020 at 05:00 P.M. He also informed that Mrs. Anu Malhotra of Ms. Anu Malhotra & Associates, Company Secretaries was appointed as scrutinizer to scrutinize the remote e-voting and e-voting at AGM process in fair and transparent manner.

Thereafter the following items of business as stated in the notice of AGM were read:-

**Ordinary Businesses:-**

1. To receive, consider and adopt the Balance Sheet and Profit & Loss Account of the Company for the year ended 31<sup>st</sup> March, 2020 along with the Cash Flow Statement and Notes to the accounts and the report of the Board of Directors and Auditors' thereon
2. To Appoint a director in place of Mr. Raj Kumar Jain (DIN: 03505168) who retires by rotation and being eligible, offers himself for re-appointment.

**Special Business**

3. To Appoint Mrs. Anjana Jain as an Independent Director of the Company.
4. To Appoint Ms. Nalini Jain as an Independent Director of the Company.

Thereafter he opened the stage for "Questions and Answers" for the members who raised queries. There being no other business to transact, Chairman appreciated the Members for their active participation in the 36<sup>th</sup> Annual General Meeting and declared the meeting as concluded at 1:00P.M.

Thanking You

**For Octavius Plantations Limited**

**For Octavius Plantations Limited**



**Raj Kumar Jain**  
Director/ Auth. Signatory  
Whole Time Director  
DIN: 03505168